**Interim Governance Board #2**

**10 A.M.**

**13th September 2023**

**TEAMS**

**A G E N D A**

**Board Members:** **Also in attendance:**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Charles Hammond OBE | Interim Chair |  | Laura McIntyre | PMO / Secretariate |
| Stuart Wallace | Forth Ports |  | Nicola Dorwick | UK Government |
| Andrew Gardner | INEOS |  | Ben Jones | Scottish Government |
| Malcolm Bennie | Falkirk Council |  |  |  |
| Sean Donaldson | Babcock Rosyth |  | Karen Algie | Falkirk Council, proxy for Amanda Templeman |
| Paul Lawrence | City Of Edinburgh Council |  | William McAllister | Scarborough Muir |
| Ken Gourlay | Fife Council |  | Pamela Stevenson | Fife Council |
| Ronald Muir | Scarborough Muir Group |  |  |  |
| Amanda Templeman | Falkirk Council (Accountable Body |  |  |  |
| Brigadier Andrew Muddiman | Ministry of Defence |  |  |  |

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Distribution List** |  |  |  |  |
| Kyle Drummond | City of Edinburgh Council |  | Paul Kettrick | Falkirk Council |
| Andrew Sim | Fife Council |  | Callum Spreng | Spreng Thomson |
| Steve Revell | Falkirk Council |  | Ross Jubin | Scarborough Muir Group |
| Patrick Carnie | Babcock International |  | Euan Dobson | Scottish Enterprise |
| Elin Williamson | City of Edinburgh Council |  | Ben Jones | Scottish Government |
| Derek Knox | Forth Ports |  | Gordon Robertson | Edinburgh Airport |
| Pamela Smyth | Forth Ports |  | Pamela Stevenson | Fife Council |
| Angus Gray | Calachem |  | Erin Law | Forth Ports |
| John Stevenson | Forth Ports |  | Colin Pritchard | INEOS |
| William McAllister | Scarborough Muir Group |  | Debbie Johnston | Spreng Thomson |
| Nicola Dowrick | UK Government |  | Patrick Carnie | Babcock International |

|  |  |  |
| --- | --- | --- |
| 1 | **Welcome and Introductions** | CH |
| 2 | **Governance**   * Apologies and Proxies * Accuracy of Notes * Matters Arising * Actions from previous meeting | CH |
| 3 | **Report from Chair of Steering Group** | SW |
| 4 | **Issues for the Board**   * Elected Members on the Board (paper issued) * Risk Register | MB  LMcI |
| 5 | **Any other Business** | All |